



Dwight D. Sullivan

Galveston County Clerk

FOR IMMEDIATE RELEASE

MARCH 19, 2020

Galveston County Clerk Closing League City Annex location. Main Galveston location to remain open offering full services with limited staff

Based upon the ongoing and growing concerns regarding Coronavirus – **COVID-19**, the Galveston County Clerk's Office is implementing a Continuity of Operations Plan following a recent Proclamation by Governor Abbot. The office will continue serving our citizens while taking precautionary measures to protect our staff and their families. "The health and safety of both the county employees and the public is our highest priority" said County Clerk Dwight Sullivan.

The Galveston County Clerk's office will close the League City Calder Annex location effective March 20, 2020 until further notice. The Clerks' office will continue to service the public from the main Galveston location at 600 59th Street.

The Galveston County Clerk's Office will maintain services by answering phones, issuing Marriage Licenses, recording property documents, processing E-filings for Judicial cases, E-recording for Property Records, and processing all mail.

We ask that you please do not bring in children for in person services to minimize risk of spreading the COVID -19 virus. If you are sick, recently exposed to anyone who is sick or show signs of being sick, please do not attempt to make a physical appearance in our office. It is suggested to utilize mail for services that do not require in person transactions.

I apologize for any inconvenience this may cause and appreciate your understanding to protect the public and employees at this time.

The public is encouraged to follow the Galveston County Clerk's office is on Facebook and Instagram for updates and information.

Dwight D. Sullivan, MBA
Galveston County Clerk